

Terms of Reference: Project Officer for the Coordination of Earth Observations in Support of Sustainable Development

The Project Officer supports the GEO community in their mandate to leverage Earth observations to support the implementation, monitoring and evaluation of the 2030 Global Goals for Sustainable Development.

In consultation with the EO4SDG Initiative Board and Secretariat, the incumbent will:

- Provide leadership to the engagement of United Nations (UN) agencies, particularly, the UN Committee of Experts on Global Geospatial Information Management (UN-GGIM) and the Custodian Agencies responsible for the various SDG indicators and targets;
- Work with the GEO Senior External Relations Manager and other GEO Secretariat staff to ensure coordination of GEO strategies in support of the Paris climate agreement, the Sendai Framework on Disaster Risk Reduction, and in other areas of the GEO Work Programme; and
- Engage GEO Work Programme activity leads, GEO Member agencies and Participating Organizations and others in the development and implementation of a strategy to maximize GEO's support to the SDG process.

The incumbent will:

- Build and maintain partnerships with organizations having complementary mandates and capacities; and
- Organize meetings and workshops to bring together key participants from the Earth observations community; support meetings and teleconferences of relevant task teams and working groups; prepare and edit meeting reports, technical and scientific reports, and input to documents for wide publication; provide input to Secretariat plans, progress reports and documents for GEO governance bodies.

Qualifications

- University Degree in Geography, Earth Sciences, Statistics, Public Administration or other field relevant to the duties of the position;
- At least ten years of combined national and international progressively responsible experience of managing international projects in the environmental domain;
- A graduate degree in a relevant field and/or additional qualifications in Geographic Information Systems (GIS) and project management would be advantageous.

Skills

- Excellent written and verbal communication skills in English;
- Ability to engage effectively with scientific experts in a wide range of fields relevant to Earth observations and Sustainable Development Goals;
- Ability to cogently assess inter-organizational and inter-personal dynamics and develop appropriate responses to build and maintain collaboration;
- Ability to facilitate collaboration among colleagues and to demonstrate leadership when required;
- Ability to think strategically and to translate strategies into specific actions;
- Ability to communicate scientific and technical information to non-technical audiences;
- Ability to prepare and deliver presentations for scientific conferences as well as to policy-makers, users of Earth observations, and general audiences;
- Strong project management skills, including the ability to manage multiple concurrent projects.